

**Lockland School District
Organizational Meeting-Board of Education
Thursday, January 10, 2019
6:00 p.m. – Memorial Room**

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Appointment of President Pro Tem**
4. **Roll Call - Ms. Blum, Ms. Costanzo, Mr. Gibson, Mr. Morrissey, Ms. Runk**
5. **Nomination and Election of the President**
In accordance with Section 3313.14 of the Ohio Revised Code, the Board of Education shall organize by electing one of its members President for a term of one year.
6. **President Takes The Chair**
7. **Nomination and Election of the Vice President**
In accordance with Section 3313.14 of the Ohio Revised Code, the Board of Education shall organize by electing one of its members Vice President for a term of one year.
8. **Approve membership to the Ohio School Boards Association**
9. **Approve membership to the Ohio School Boards Association Legal Assistance Fund**

Whereas, the Lockland Board of Education wishes to support the efforts of other Boards of Education to obtain favorable judicial decisions and,

Whereas, the Ohio School Boards Association Legal Assistance Fund has been established for this purpose,

Therefore, the Board hereby resolves to participate in the OSBA LAF for calendar year 2019 and authorizes the treasurer to pay the LAF \$250.
10. **Approve the Membership to the Ohio Education Policy Institute**
11. **Approve the Membership to the Equity and Adequacy Association**
12. **Appointment of Ohio School Boards Association Student Achievement Liaison**
13. **Appointment of Ohio School Boards Association Legislative Liaison**
14. **Appointment of 2019 OSBA Capital Conference Delegate and Alternate**
15. **Approve membership and delegates to the OSBA Small School District Advisory Network**

16. Approve membership and delegates to the OSBA Urban School District Advisory Network

17. Approve the continuation of the Lockland School District Audit Committee:

Members: Doug Ackermann, Krista Blum, Kim Costanzo, Sheila Runk, Becky Harper, Ted Jebens

18. Approve the continuation of the Lockland School District Records Retention Committee:

Members: Doug Ackermann, Terry Gibson, Mark Morrissey, Tracy Heinecke, Ted Jebens

19. Approve Doug Ackermann on behalf of the elected officials to be the public records training designee

20. Approve the annual adoption of the Section 125 Plan

The Plan shall be construed, enforced, administered, and the validity determined in accordance with the applicable provisions of the Employee Retirement Income Security Act of 1974, (as amended) if applicable, the Internal Revenue Code of 1986 (as amended), and the law of the State of Ohio.

21. Approve the annual adoption of the 403(b) Plan

22. Regular Meeting Dates, Times and Places

In accordance with Section 3313.15 of the Ohio Revised Code, the Board of Education shall fix the time and dates for holding its monthly meetings. A motion is required to establish Regular Meetings starting at 6:00 p.m. in the Lockland Memorial Room on the following dates during **calendar year 2019**:

January 10	Regular Meeting (6:30 PM)
January 24	Regular Meeting
February 14	Regular Meeting
February 28	Regular Meeting
March 14	Regular Meeting
March 21	Regular Meeting
April 11	Regular Meeting
April 25	Regular Meeting
May 9	Regular Meeting
May 23	Regular Meeting
June 13	Regular Meeting
June 27	Regular Meeting
July 11	Regular Meeting
July 25	Regular Meeting
August 8	Regular Meeting
August 22	Regular Meeting
September 12	Regular Meeting
September 26	Regular Meeting
October 10	Regular Meeting

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October 24	Regular Meeting
November 14	Regular Meeting
November 21	Regular Meeting
December 12	Regular Meeting
January 9, 2020	Organizational Meeting

23. Compensation for Board of Education Members

A motion is required that the compensation of each Board of Education member be approved at the rate of \$125.00 per meeting as authorized by Ohio State law.

24. Waiver of Reading Minutes

It is recommended that in accordance with ORC Section 3313.26 the Board waive the reading of minutes from previous meetings.

25. Renewal of Legal Services

It is recommended that the Board designate the law firms of Bricker & Eckler LLP and Ennis and Britton as the Board's general legal counsels for 2019.

26. Renewal of Banking Services

It is recommended that the Board designate Fifth Third Bank and Huntington Bank as the Board's financial institutions for 2019.

27. Authorization To Not File GAAP Financial Report

It is recommended to authorize the Treasurer to use the Modified Cash Basis Report, as a cost savings measure, in lieu of filing the GAAP (Generally Accepted Accounting Principles) financial report and with this authorization the board acknowledges the potential penalties that could result.

28. Adopting Superintendent's Standing Authorizations for Calendar Year 2019

It is recommended that the Board adopt the following standing authorizations to enable the superintendent to carry out necessary district duties involving operations, finances and purchasing for the calendar year 2019.

A. Approval of Professional Meetings

The superintendent is hereby authorized to approve employee professional meeting expenses as appropriate within budget appropriations, and consistent with the provisions of the LEA and OAPSE Negotiated Agreements.

B. Approval of Leaves of Absence

The superintendent is hereby authorized to approve employee leaves of absence as appropriate, and consistent with the provisions of the LEA Negotiated Agreements.

C. Approval of Accepting New Hires and/or Resignations

The superintendent is hereby authorized to accept employee new hires and/or resignations during times the Board is not in session.

D. Designation of School District's Purchasing Agent

The superintendent is hereby authorized to serve as the purchasing agent for FY19/20.

E. Employment of Temporary Personnel

The superintendent is hereby authorized to employ such temporary personnel as is needed for special situations to insure safety, security, protection of district property, and the orderly operation of the school district.

F. Approval of Board’s Designee for Appeals of Student Suspensions

The superintendent or his/her designee is hereby authorized to be the Board’s designee for appeals of student suspensions.

G. Approval of Board’s Designee for Appeals of Expulsions

Attorney David J. Lampe or his designee from Bricker & Eckler LLP is hereby authorized to be the Board’s designee for appeals of student expulsions.

H. Approval of Tuition Waivers for Students for Reasons Specified in the Ohio Revised Code

The superintendent is hereby authorized to approve, as appropriate, for the Board of Education, waivers of tuition for students for the permissive and required reasons specified in the Ohio Revised Code.

I. Approval of Board’s Designee to Apply for State and Federal Grants

The superintendent and/or his/her designee is hereby authorized to apply and participate in State and Federal Grant Programs.

29. Adopting Treasurer’s Standing Authorizations for the Calendar Year 2019

It is recommended that the Board adopt the following standing authorizations for the calendar year 2019 to enable the treasurer to carry out necessary district duties involving operations, finances and purchasing.

A. Advances on Tax Settlements – Resolution Requesting the County Auditor to Make Advance Payment of Taxes Pursuant to Ohio Revised Code 321.34

WHEREAS, the Ohio Revised Code allows a taxing authority to request payment from the County Auditor funds derived from taxes or other sources to the County Treasurer, which may be held on account of a local subdivision;

THEREFORE, be it resolved by the Lockland School District’s Board of Education, Cincinnati, Ohio:

Section 1. That the Auditor and the Treasurer of Hamilton County in accordance with Ohio Revised Code 321.34, be requested to draw and pay to the Lockland School District upon the written request of Doug Ackermann, Treasurer or Alison Wiggins, Treasurer’s Office Payroll/Accounts Payables Coordinator, to the County Auditor, (funds due in any settlement of collection year 2019 derived from taxes or other sources, payable to the County Treasurer to the amount of the Lockland School district and lawfully applicable for the purposes of the 2019 or 2020 fiscal year.)

Section 2. That the Treasurer of the Lockland School District shall forward to the County Auditor a certified copy of this resolution.

B. Investments of Interim and Inactive Funds

The treasurer is hereby authorized to invest interim and inactive funds in permissible investments pursuant to ORC Section 135.14, ORC Section 135.13 and H.B. 384, interest earned from the balances in the trust, endowment, permanent improvement funds and federal funds as required will be deposited into those funds. All others will be deposited in the general fund.

C. Appropriation Modifications

The treasurer is hereby authorized to make appropriation modifications between fund accounts with these modifications being reported to the Board.

D. Payment of Bills

The treasurer is authorized to pay all bills within the limit of the appropriation resolution as bills are received and when merchandise has been certified as received in good condition by the superintendent or his/her designee.

E. Dispensing with Approval of Individual Warrants

WHEREAS, the Treasurer verifies that services and/or materials have been received and that proper invoicing and/or documentation is provided for each payment and a statement of expenditures will be submitted to the Board Members upon request; THEREFORE, BE IT RESOLVED, pursuant to O.R.C., Section G.C. of 3313.18 this Board dispense with the approval on individual warrants for payment of any claim from school funds where the expenditure for which such warrant is issued is provided by the annual appropriations.

F. Use of and Establishing Limits on Blanket Purchase Orders

The treasurer is hereby authorized to use blanket purchase orders, provided that no such purchase order shall be in an amount in excess of \$10,000 and no such blanket purchase order shall extend beyond the end of the fiscal year. Super blanket purchase orders are not subject to the \$10,000 limitation.

G. Establish Service Fund

WHEREAS, the O.R.C., Section 3313.15 provides for the establishment of a Service Fund; and WHEREAS, the Service Funds are utilized to provide money to pay the expense of the members of the Board of Education actually incurred in the performance of their duties or of their official representatives when sent out of the school district for promoting the welfare of the school under their charge;

THEREFORE, BE IT RESOLVED that the Service Fund in the amount of \$20,000 be established for 2019.

30. Approval of Tax Budget

It is recommended to approve the tax budget as presented by Treasurer, Doug Ackermann.

31. Adjournment

It is recommended to adjourn the meeting.