

Full-time Only
 Substitute Only
 Part Time

Office
 Aide
 Cafeteria
 Custodial

LOCKLAND SCHOOL DISTRICT
210 NORTH COOPER AVENUE
CINCINNATI, OH 45215
513-563-5000

AN EQUAL OPPORTUNITY EMPLOYER
APPLICATION / SUPPORT SERVICES

Name _____ Date _____

Address _____ Phone _____
Street City State Zip

Notify in Emergency _____ Phone _____

Social Security No. _____ Present Position _____ Length of Service _____

Employer _____ Phone _____
Street City State Zip

Present Salary _____ Salary you would expect _____

Previous Experience:

<u>Company</u>	<u>Dates</u>	<u>Supervisor Name</u>	<u>Phone #</u>	<u>Nature of Work</u>

Educational Training:

High School Graduate Yes _____ No _____ GED _____

Name of School _____ Address _____ Phone # _____

College Yes _____ No _____

Attended From _____ To _____

Additional Training:

References:

Name _____ Address _____ Phone # _____

Name _____ Address _____ Phone # _____

Do you possess skills in the following areas? Please check (v)

Office & Aide Positions
 Typing WPM Microsoft Word
 Excel Office Machines

Custodial Positions
 Painting General Maintenance
 Plumbing Electrical
 Carpenter Work Mechanics
 Steam Boiler Firing Lawns & Grounds Care

The Lockland City School District is an equal opportunity institution and does not
 discriminate against persons without regard to race, color, religion, national origin, creed, gender, age or disability.

**LOCKLAND SCHOOL DISTRICT
BOARD OF EDUCATION**

APPLICANT'S CONSENT TO BACKGROUND INVESTIGATION

Ohio law requires boards of education to conduct a criminal record check of any applicant for employment who receiving final consideration for a position involving the care, custody or control of school children. Ohio law also requires, for employees whose job description indicates a responsibility to transport children or requires the use of board-owned vehicles, that a check of the individual's driving record be made with the Bureau of Motor Vehicles. Further, a board of education must be able to communicate freely with the persons listed as references by the applicant, as well as other persons and organizations not listed by the applicant who may have knowledge of the qualifications and fitness of the applicant for the position.

By your signature below, you agree that:

1. You have never been charged or convicted of a felony.
2. You do not object to the board of education ordering a criminal record check through the Ohio Bureau of Criminal Identification and Investigation and/or a driving record check with the Bureau of Motor Vehicles.
3. You will provide fingerprint impressions upon request.
4. You will reimburse the board of education for its costs related to (1) and (2) above, upon request.
5. You authorize the board of education to make inquiries of past employers and other persons and entities, whether listed among your references or not, for the purpose of determining your qualifications and fitness for the position.
6. In the event that the results of the criminal records check by the Ohio Bureau of Criminal identification or the driver's record check by the Bureau of Motor Vehicles are not received prior to you hiring, your contract of employment is hereby conditioned upon those results being satisfactory to the board of education.
7. Applicants may submit, with this application, a copy of a criminal background check obtained by the applicant through the Bureau of Criminal identification and investigation, in lieu of a board initiated check, provided that the check submitted is dated not more than one year prior to the date of application.

Completion of this document is required for further consideration of your application.

APPLICANT'S STATEMENT:

I have read the above notice and fully understand its contents:

Applicant's Signature

Date